

As Chief Executive Officer (CEO) you will work closely with the Executive Chair, the Officers and Management Committee (MC), and the Executive Council (EC) to continue to modernise the Association whilst ensuring it remains aligned with its history and values. This role is both strategic and hands-on — requiring a calm, capable leader with strong practical and financial acumen.

The successful candidate will:

- Demonstrate the necessary vision, leadership and executive management skills to ensure the efficient and effective operation of the International Law Association (ILA);
- Demonstrate prudent financial management of limited resources ensuring sustainability and growth;
- Demonstrate high standards of personal integrity, and an understanding of the principles and practices of good corporate governance, and an ability to embed these within the charity;
- Demonstrate experience of strategic planning and change management;
- Demonstrate an ability to work with people from diverse geographic backgrounds.

To be successful, you will need:

***Essential***

- i. Educated to degree level;
- ii. Proven senior experience of at least five years as a CEO or similar senior level, with a strong track record of managing teams remotely, working with a board, operations, and strategy in a charity or similar sector;
- iii. Demonstrable experience in financial management, including budgeting, monitoring and oversight of financial reporting;
- iv. Demonstrable ability to lead change and draft and deliver strategic plans that support organisational growth and resilience in keeping with the Association's stated aims;
- v. Strong strategic thinking and problem-solving abilities, with a focus on delivering tangible results;
- vi. Strong leadership skills to inspire and maintain a motivated team ensuring that the culture is one of collegiate working;
- vii. Strong interpersonal skills and proven ability to develop effective working relationships across a range of stakeholders, to motivate, guide, and engage staff and volunteers at all levels engendering high degrees of trust and confidence and maintaining a supportive and positive organisational culture;
- viii. Excellent IT and communication skills, written and verbal, including presentation and public speaking skills;
- ix. Ability to travel outside the UK, notably to the ILA biennial conferences.

***Desirable***

- i. Legal qualification or previous experience working in the sector;
- ii. Experience of fundraising and diversifying income streams;
- iii. Experience of organising international conferences and events;
- iv. Experience of publishing and developing subscription models for academic publications;
- v. Working knowledge XERO software;
- vi. French – CEFR Scale B2 or above.